

ASSOCIATION OF CHIEFS OF POLICE (ACOP) STATE UNIVERSITIES OF MASSACHUSETTS

Constitution and Organizational Framework of the Association

ARTICLE I – ASSOCIATION NAME

The name of this organization shall be the "Association of Chiefs of Police – State Universities of Massachusetts" (the "Association"). The acronym for the name of the Association shall be "ACOP."

ARTICLE II – PURPOSES OF THE ASSOCIATION

The main objective of the Association is to enhance the safety, protection, and general welfare of Massachusetts state university students, faculty and staff, and the public at large, by fostering police cooperation, unity of action, and the exchange of information and experience among the police departments of the state's several public universities.

ARTICLE III – LETTERHEAD AND SEAL

The Association may adopt an official seal or logo of the organization, which may be utilized to identify the Association on its letterhead and on other official documents.

ARTICLE IV – MEMBERSHIP

Section 1. Primary Members

Primary membership in the Association is available to the chief executive officer of any bona fide, proprietary law enforcement agency of any of the Commonwealth's several state universities (as those institutions are denominated in G.L. c. 15A, § 5).

Primary members are eligible to vote on matters before the Association and to serve as chairperson or committee member of all Association committees instituted by the Association.

Section 2. Associate Members

Associate membership in the Association is available to one subordinate officer per agency (ordinarily, a member of the agency's senior command staff at the rank of lieutenant or above), sitting upon designation by the primary member of the Association.

Associate members are eligible to exercise a proxy vote in the absence of the primary member of the Association on matters before the Association, and to serve as chairperson or committee member of all Association committees.

Guests are welcome to attend meetings, but they shall not have the ability to vote on Association matters, or to exercise a proxy vote on behalf of a sitting member of the Association.

Section 3. Funding

Primary and associate membership in the Association shall be available at no charge, except that, in support of specific initiatives, the members may vote to raise money in the form of voluntary contributions from each member agency.

ARTICLE V – ORGANIZATION OF ASSOCIATION

Section 1. Officers

The officers of the Association shall be a President, a Vice-President, and a Secretary-Treasurer. The terms of the officers shall be one year. Officers' terms shall run from the dates of the fall meetings.

Officers shall be elected by a majority vote of the voting members present at the fall business meeting of the Association. Only a primary member (the chief executive officer of a member agency) may occupy the office of President or Vice-President, but the office of Secretary-Treasurer may be filled by either a primary member or associate member of the association.

Section 2. Duties of Officers

A. President

- 1) shall be the chairperson and chief executive officer of the Association;
- 2) shall preside at the regular meetings of the Association;
- 3) shall carry on the day-to-day business of the Association;

- 4) shall have the authority to appoint all committees of the Association and may serve as an ex officio member of each committee so appointed.

B. Vice-President

- 1) shall handle Association matters upon the designation of the President;
- 2) shall assume the functions of the President in the absence of the President.

C. Secretary-Treasurer

- 1) shall give notice of all meetings;
- 2) shall prepare minutes of regular meetings and be responsible for the records of the Association;
- 3) shall ensure the proper maintenance of the Association's web page and social media presence, if applicable;
- 4) shall be responsible for the accounts of the Association, if any, and expend money as the membership of the Association may direct; provided, however, that all expenditures shall be made with the concurrence of the President or Vice-President of the Association (counter-signature of President or Vice-President required).

ARTICLE VI – MEETINGS

Section 1. Meeting Schedule

Meetings will be held on once-per-semester basis in the fall and spring, or more often at the direction of the membership; at such times and locations as the membership shall deem convenient.

Section 2. Order of Meetings

The order of business for all meetings of the Association shall be:

- Acceptance of the minutes of the previous meeting
- President's Report

- Vice-President's Report
- Secretary-Treasurer's Report
- Reports of Standing Committees
- Old Business
- New Business
- Good of the Association
- Adjournment

ARTICLE VII – COOPERATION WITH COUNCIL OF PRESIDENTS OF THE STATE
UNIVERSITIES OF MASSACHUSETTS

In order to better effectuate its purposes, the Association shall maintain cooperation with the Council of Presidents of the Massachusetts State Universities. The President of the Association shall serve as liaison with the sitting chairperson or another member of the Council designated by that organization.

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